

**Date:** 08/10/2024

**Time:** 9:30-10:30 am

**Location:** *To be held digitally using Zoom Meeting*



**Attendees:** Van Quach, Darlene Slattery, Stephen Smith, D K Weerasinghe, Pavithra Pathirathna, Nicole Lapeyrouse, Michel Johnson, Duy Lee

**Minutes:**

- Approve minutes from May and July 2024 minutes.
  - Darlene made a motion to approve both sets of minutes, and Nicole seconded the motion. The motion was approved unanimously.
- Update from Councilor (Darlene)
  - Darlene highlighted a significant decline in the local section's membership, noting that many are transitioning to community associates. She sought suggestions on how to retain and engage current members.
  - DK recommended reaching out to National ACS, particularly to address the loss of industrial members. He proposed that an analysis of the membership be performed to determine whether members are from academic or industrial backgrounds, which could help in planning more effective engagement strategies.
  - Nicole suggested distributing a survey to the membership to gather feedback on desired activities and understand the reasons behind the drop in membership.
  - Darlene proposed including a survey with potential activities at the Fall meeting to gauge member interest.
  - Stephen suggested subsidizing meals for the December banquet to attract a younger audience.
- Discussion on a hybridized September 21<sup>st</sup> executive committee meeting and seminar vs seminar only
  - It was decided that the next executive meeting will take place on September 21<sup>st</sup>, following the seminar.
  - Darlene suggested offering a light lunch at the seminar to encourage attendance. Stephen will follow up with Laura regarding the regulations for providing outside food at the event.

- Miscellaneous
  - Darlene informed that Nahid Mohajeri is willing to run for the alternate councilor position.
  - Michel announced his intention to step down from both the alternate councilor position and the communication chair role to focus more on his duties with SERMACS.
- Meeting adjourned at 10. 00 AM.