

Executive Committee Meeting

Date: 02/11/2023

Time: 9:00-10:30 am

Location: *Held digitally using Zoom Meeting*

Attendees: Duy Le, Darlene Slattery, Laura Sessions, Pavithra Pathirathna, Nicole Lapeyrouse, Van Quach, Stephen Smith, D K Weerasinghe, Muzammil (Mill) Mohammed

Minutes:

- Approve minutes from November 2022 and January 2023 minutes.
 - Darlene made a motion to approve both the amended minutes, and Nicole seconded. All were in favor of approving both minutes.
- Update from Councilor (Darlene)
 - Darlene suggested sending YCC president to the leadership institute's workshop and adding it to the budget.
- Update from Treasurer (Van)
 - [REDACTED].
 - [REDACTED].
 - [REDACTED].
 - [REDACTED].
 - [REDACTED].
- Update from Chair (Nicole)
 - Nicole will prepare a proposed budget and bring it to the next meeting.
- YCC update (Mil)
 - YCC is having a seminar on Entrepreneurship conducted by a FIT faculty.

- YCC is planning another event with a chemical industrial panel (technical/sales) in April and an event on women in STEM in the summer.
- YCC also plans to write two grants to raise funds to aid some of their in-person events.
- YCC is looking for a replacement for some of the board members.
- Laura suggested adding a bulletin point to spread the word to membership.
- Nicole will send some contact information from Livermore national lab to YCC and reach out to UCF students.
- Financial logistics of SERMACS
 - Van suggested applying for a credit card for SERMACS transactions and will contact the bank for more details.
- Travel and presentation awards
 - Nicole questioned whether the travel awards were allocated to undergraduate and graduate categories separately, and Darlene mentioned that those were not specified into categories.
- Annual report

Denisia will upload the annual report.
- Certificates for long-term members
 - Van will mail the certificates to long-term members who couldn't attend the section's summer banquet or annual banquet.
- SERMAC update. *Please note that no decision regarding SERMAC will be made in our executive meeting. The update is meant to keep the executive committee members informed and let them know if help is needed.*
 - *Chris Avery had sent out the list of sponsorship levels.*
 - *Laura suggested documenting any fundraising committee members' outreach to avoid potential duplicate contacts that sponsors may get.*

- *Van mentioned that according to Florida's law, it was required to register before solicitation of funds. Currently, reaching out to sponsors is on hold until we hear back from National ACS to see whether we fall under this law.*

- Miscellaneous
 - Nicole asked about the 2023 Illustrated Poem Contest deadline, and Duy mentioned it'd be April 30th (if the section decides to do).
- Meeting adjourned at 9. 50 AM.
- Next meeting: 9.00AM-10.30AM on **03/11/2023**