

**Date:** 11/20/2021

**Time:** 10:00-11:30 am

**Location:** *To be held digitally using Zoom Meeting*

Zoom Link: *Redacted*

**Attendees:** Duy Le, Denisia Popolan-Vaida, Darlene Slattery, Van Quach, Laura Sessions, Christopher Chouinard, Pavithra Pathirathna, DK Weerasinghe, Maria Robert

**Agenda:**

- Approve Oct 2021 Minutes
  - Darlene-made a motion and Denisia-seconded. All were in favor of approving the minutes.
- Update from Councilor (Darlene)
  - ACS council in March will be virtual.
- Update from Treasurer (Van)
  - **Redacted.**
- Update from Chair (Duy)
  - Few motions were passed to;  
recognize all volunteers who worked for Earth Day and NCW events with certificates and pizza party  
invite selected volunteers to the banquet with fee waived  
approve \$200 for decorations at the award banquet  
approve party favor gift to all guests  
approve the design for the gift (wine tumbler).
  - The election of officers for the Orlando Local Section of the ACS was conducted successfully, and the final report will be submitted after November 23rd.
- Update from Michel
  - The communication team shared the press release about the banquet and the winners to Florida Today.
  
- Annual Award Banquet

- So far, 62 have signed up (we are paying for 30) and will update the restaurant day after Thanksgiving.
- A list will be prepared, including free meals, guests, amount to pay, etc.
- Plaques are done.
- The slide show will be for ~ 10 min and will be repeated.
- Laura will be preparing programs and name badges
- It was suggested to split the monetary award for the outstanding chemical professional between two recipients.
- Darlene made a motion to approve the award budget as planned; Van seconded the motion. All in favor of approving the budget.
- Denisia suggested having UCF pizza party during the first week of December, and Darlene will get the certificates ready after Thanksgiving for Denisia/Titel to pick up from her.
  
- Website & Email (Duy)
  - An SOP for the website/email was sent out.
  
- Leadership Institute
  - Darlene made a motion to send two people to the leadership institute in 2022, and Van seconded it. All in favor of approving the motion.
  - Chris and Denisia will be attending the Leadership Institute in person.
  
- Update from Chris (SERMACS)
  - Attended SERMACS meeting in Birmingham; the meeting was a success with about 14000 in-person attendees. However, the online planning app wasn't available, and hotels were overbooked.
  - Gave a presentation about our progress, made contacts with both SERMACS board members and people who have previously served.
  - The chair of the Savannah meeting will be sending notes/document about planning.
  - It is expected that new events will be held at the Leadership Institute specifically for those chairing regional meetings.
  - No response was received from the ACS representative about the proposals; thus, Chris is planning to prepare proposals and send those to hotels.
  - 2025 meeting is a joint meeting between the Southeastern and Southwestern regions (SWRM/SERM 2025); thus, will reach out to Southwestern organizers to get them involved in planning.
  
- Miscellany
  - Darlene suggested re-evaluating how we recognize volunteers (to consider board members).

- Meeting Adjourned at 11.10 AM.
- Next meeting: 10.00AM-11.30AM on **01/22/2021**