Executive Committee Meeting

Date: 11/20/2021
Time: 10:00-11:30 am
Location: To be held digitally using Zoom Meeting

Attendees: Duy Le, Denisia Popolan-Vaida, Darlene Slattery, Van Quach, Laura Sessions, Christopher Chouinard, Pavithra Pathirathna, DK Weerasinghe, Maria Robert

Agenda:

- Approve Oct 2021 Minutes
  - Darlene-made a motion and Denisia-seconded. All were in favor of approving the minutes.

- Update from Councilor (Darlene)
  - ACS council in March will be virtual.

- Update from Treasurer (Van)
  - Redacted.

- Update from Chair (Duy)
  - Few motions were passed to;
    - recognize all volunteers who worked for Earth Day and NCW events with certificates and pizza party
    - invite selected volunteers to the banquet with fee waived
    - approve $200 for decorations at the award banquet
    - approve party favor gift to all guests
    - approve the design for the gift (wine tumbler).
  - The election of officers for the Orlando Local Section of the ACS was conducted successfully, and the final report will be submitted after November 23rd.

- Update from Michel
  - The communication team shared the press release about the banquet and the winners to Florida Today.

- Annual Award Banquet
o So far, 62 have signed up (we are paying for 30) and will update the restaurant day after Thanksgiving.
  o A list will be prepared, including free meals, guests, amount to pay, etc.
  o Plaques are done.
  o The slide show will be for ~ 10 min and will be repeated.
  o Laura will be preparing programs and name badges
  o It was suggested to split the monetary award for the outstanding chemical professional between two recipients.
  o Darlene made a motion to approve the award budget as planned; Van seconded the motion. All in favor of approving the budget.
  o Denisia suggested having UCF pizza party during the first week of December, and Darlene will get the certificates ready after Thanksgiving for Denisia/Titel to pick up from her.

• Website & Email (Duy)
  o An SOP for the website/email was sent out.

• Leadership Institute
  o Darlene made a motion to send two people to the leadership institute in 2022, and Van seconded it. All in favor of approving the motion.
  o Chris and Denisia will be attending the Leadership Institute in person.

• Update from Chris (SERMACS)
  o Attended SERMACS meeting in Birmingham; the meeting was a success with about 14000 in-person attendees. However, the online planning app wasn’t available, and hotels were overbooked.
  o Gave a presentation about our progress, made contacts with both SERMACS board members and people who have previously served.
  o The chair of the Savannah meeting will be sending notes/document about planning.
  o It is expected that new events will be held at the Leadership Institute specifically for those chairing regional meetings.
  o No response was received from the ACS representative about the proposals; thus, Chris is planning to prepare proposals and send those to hotels.
  o 2025 meeting is a joint meeting between the Southeastern and Southwestern regions (SWRM/SERM 2025); thus, will reach out to Southwestern organizers to get them involved in planning.

• Miscellany
  o Darlene suggested re-evaluating how we recognize volunteers (to consider board members).
Meeting Adjourned at 11.10 AM.

- Next meeting: 10.00AM-11.30AM on 01/22/2021