

Date: 02/20/2021

Start: 10:00 AM

Location: Held digitally using Zoom Meeting

Zoom link: *Redacted*

Attendees: Duy Le, Denisia Popolan-Vaida, Darlene Slattery, Van Quach, Laura Sessions, Michel Johnson, Pavithra Pathirathna, DK Weerasinghe, Foram Madiyar

Minutes:

- Introducing guests
 - DK Weerasinghe
 - Foram Madiyar
- Approving Jan 2021 Minutes
 - Darlene-made motion and Denisia-seconded. All were favor of approving the minutes.
- Update from Councilor (Darlene)
 - Darlene approved the annual report and submitted it to ACS. She said that the local section receives an additional sum equal to our annual allocation for 2021 and suggested that we later discuss how to use the money. She also committed to judging Avogadro Award.
- Update from Treasurer (Van)
 - Van mentioned that the budget hasn't changed and filed 2020 taxes.
- Update from Chair (Duy)
 - Five responses to the invitation for volunteers were received: Two members are willing to join executive meetings.
 - Two are willing to help with Earthday activities. One is ready to help us without a significant time commitment.
 - The website is up and running.
 - Student chapters were contacted regarding the FIT/UCF Student seminar series.
 - The registration was done for Earthday at Lake Eola, Titel Jurca (UCF) offered to lead. Angelina Georgieva will provide some help. Distributed materials will be purchased from ACS.
 - Laura offered to help with maintaining the website.
 - Michel requested to be in the email conversation about the website.

- Releasing Meeting Minutes: information to be redacted
 - Duy suggested that the financial data and third parties' identities which are not present in the meeting, should be redacted from the minutes before posting on the website.
 - Michel explained the importance of following Robert's rules on writing good minutes.
 - Darlene/Laura made a motion: We publish our edited minutes from our executive meetings on the website - treasury minutes will be redacted.
 - Denisia seconded the motion. The motion was passed unanimously.

- UCF/FIT Student Seminar series: Do we need to request an oral presentation?
 - Darlene suggested a written proposal with the amount and their plan is sufficient.
 - Duy will circulate the proposal through email.

- Earthday update and planning
 - Darlene suggested the event at Lake Eola is sufficient due to the limited time and limited volunteers we have.
 - Laura suggested that if there's anything already posted on the national website, we can post those on our website and social media.
 - Duy confirmed that Digital Poem Contest is already set up, and we can post it easily. He is attending the training/meeting on the 23rd and updates us via email.
 - Duy's plan is to email all members and will ask their help to pass the message. Second, ask Mary's help since she has contacts from high schools and we will advertise it on our website.

Central Florida Earthday at Lake Eola (04/25).

 - Laura suggested pencils and stickers are good to attract more people.
 - Duy will talk to Titel to know his plan and how much he needs, then the remaining can be used for buying.
 - Darlene suggested the extra magazines can be dropped by some schools.

- Execute Strategic plan: (Duy to start then Michel leads)
 - Short-term actions to align our activities with the strategic plan's goals
 - Annual Award Banquet - Darlene
 - Chemistry Olympiads - Mary
 - Chemistry Celebrates Earth Week - Duy/Titel
 - Florida Annual Meeting and Exposition (FAME) - Chris
 - National Chemistry Week - Denisia
 - Meet and Greet Happy Hours and Dinners - Covid, lack of lead



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- State Science and Engineering Fair of Florida - Darlene (Avogadro Award)
- Duy will look into more details about National Chemistry Week (NCW).
- DK suggested contacting a group in ACS in DC to get more details about NCW.
- Michel explained his assessment on the implementation of the strategy.
- Michel plans to publicize local companies on our Facebook/website, with the aim of creating a reinforcing relationship.
- Michel also posts on Facebook training sessions available to our members.

- Goal #4: new activities for section
 - This goal was included in the strategy to increase the value of the local section to our membership and is conditional to the participation of additional volunteers.
 - The local section has already met that goal by hosting the 2025 SERMACS/SWRM.
 - Denisia suggested bringing industry professionals and put them in contact with the younger generation may be a good
 - Michel will discuss the industrial award in the next meeting, will send a survey to everyone; what sets us apart for chemistry in central FL from elsewhere?
 - Michel suggested student chapters representatives be invited to attend our executive meetings.

- Goal #4: any potential activity that can be held annually, potentially expanded to participants from other sections, and good for Innovative Project Grant (IPG)?
 - Duy suggested having something similar to FAME.

- Off-script discussion
 - Darlene will contact DK (information about the citrus industry for industry award) and Forum (judging for the Avogadro award)
 - Duy will contact Forum to see what can be done to get her school engaged with our local section.

- Next meeting: 10.00AM-11.30AM on 03/20/2021 (and Every third Saturday of each Month)

- Meeting Adjourned at 11.30 AM.